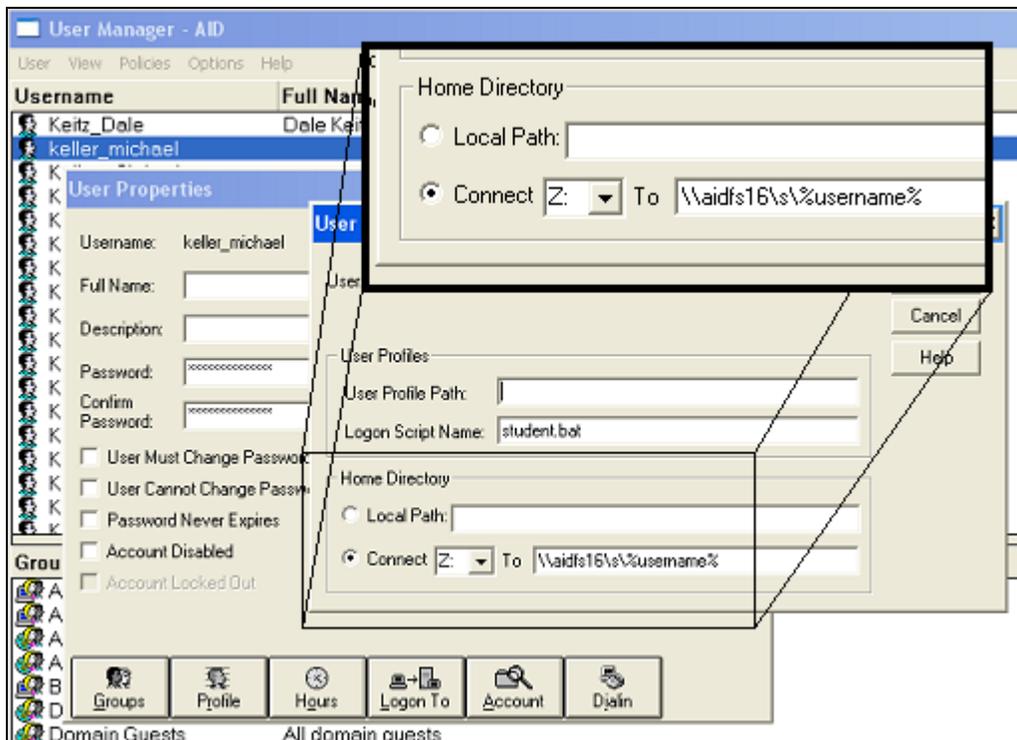


# Creating a storage folder for students using Accumark MicroMark Explorer

**PURPOSE:** To create an **Accumark MicroMark Explorer** storage folder on the students' S: drive and make the necessary changes in the **Accumark Utility Program**.

**IMPLEMENTATION:** First verify that the student's S: drive is actually mapped to the letter S instead of Z. To do this you must run the server's User Manager program. After running the User Manager, double click the student's login name to check the properties. Click on the Profile button to bring up the 'User Environment Profile'. Check in the Home Directory section under Connect (drive letter) To '\\aidfs16\s\%username%'. See enlargement in **Figure 1**.



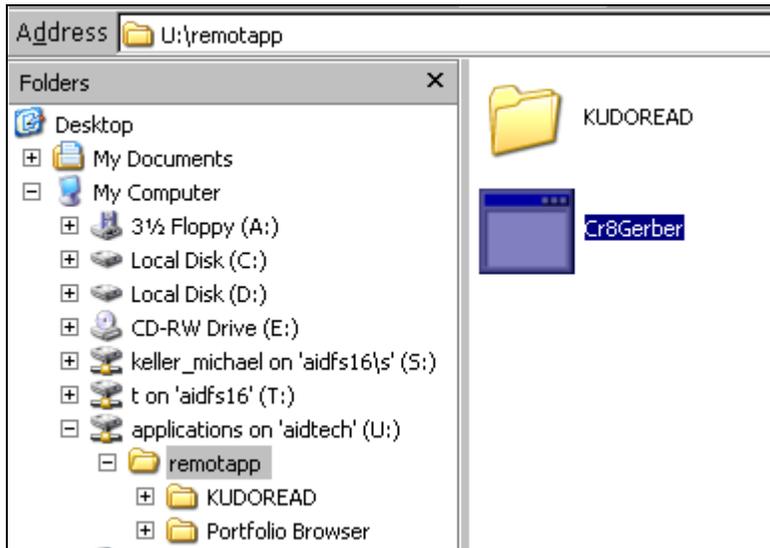
**Figure 1. User Manager (with enlargement).**

The student should now verify that the S: drive is properly being shared as the letter S by having the student log in. The S: drive should now be shared correctly as shown in **Figure 2**.



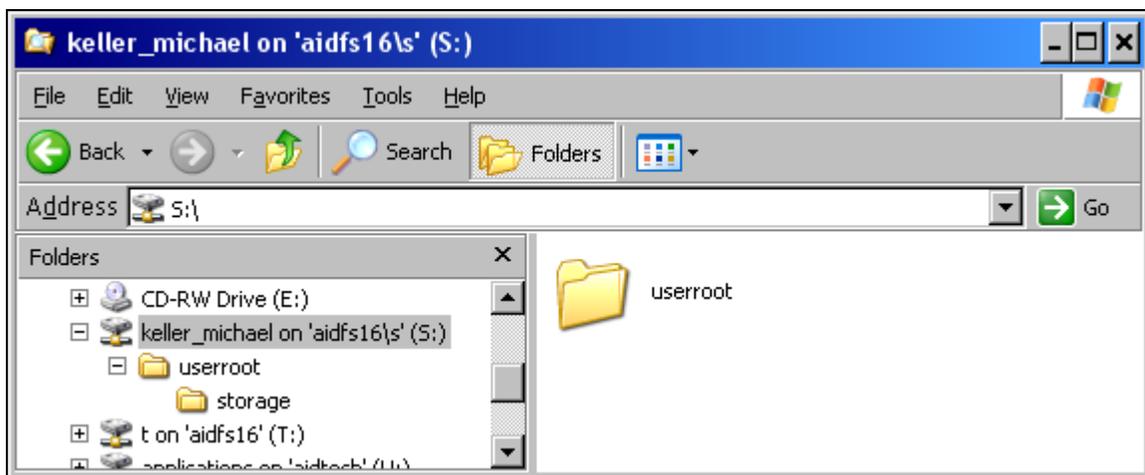
**Figure 2. Windows Explorer showing proper sharing.**

To create the storage folder on the student's network shared folder, double click the **Cr8Gerber** in the 'u:\remotapp' folder shown in **Figure 3**.



**Figure 4. Location of the Cr8Gerber program on the Remoteapp folder.**

This program has two functions: Creates the '\userroot\storage\' folder based on the student's login (**Figure 5**) and makes the changes in **Accumark Utilities** program.



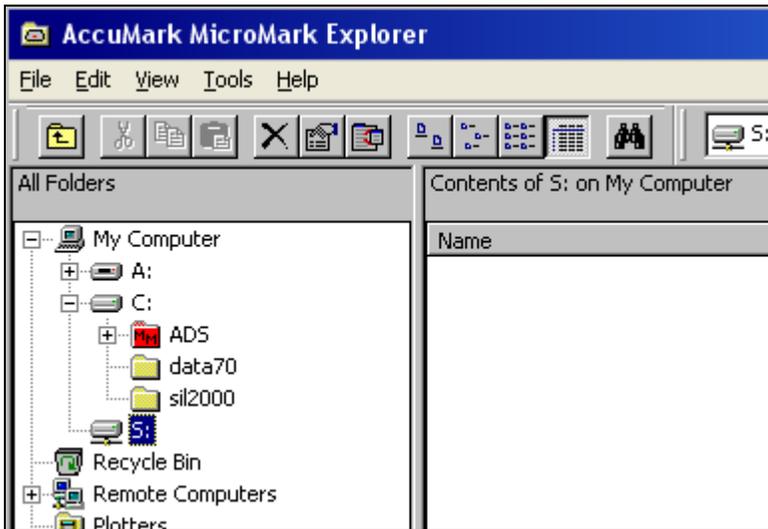
**Figure 5. Windows Explorer showing the newly created storage folder.**

When running the Cr8Gerber program, be sure to let the individual running the program that this is an automated program. It will make the changes in the **Accumark Utilities** without user intervention; enter data and choosing options and selections. Students should not use the keyboard or click or move the mouse during program execution. If everything is successful, you should receive the information window shown in **Figure 6**.



**Figure 6. Cr8Gerber program showing successful execution.**

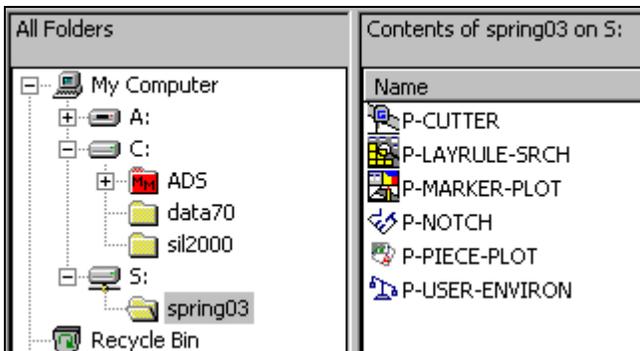
Now when the student runs the **Accumark MicroMark Explorer**, the S: drive should now be shown under My Computer with a network drive icon. See **Figure 7**.



**Figure 7. The S: drive now properly showing.**

The student is now ready to create a new storage folder on their secure network storage. This change should remain valid and the folders remain intact even if the students log into another computer.

See final image in **Figure 8**.



**Figure 8. Accumark MicroMark Explorer after new storage area created.**